



*Always faithful to God, ourselves and others in the Spirit of the Mercy Tradition
St Joseph's promotes the safety, wellbeing and inclusion of all children*

1-25 Broadway Street, Cobram, Vic 3644
Postal: PO Box 900, Cobram, Vic 3644
Phone: (03) 5872 1573
Email: info@sjcobram.catholic.edu.au
Website: www.sjcobram.catholic.edu.au

13th October 2020

Dear Parents/Guardians,

Re: Google Meet 3 Way Chats

Next week (Monday 19th and Tuesday 20th October 2020), we will be holding 3 Way Chats (Teacher-Parent-Child Interviews) via Google Meet. If you have a PSG with Janita Crawford and the classroom teacher this week, you will not need to make an appointment.

Appointments will be made through the Parent Access Module. If you require your log in details, please email Lisa at info@sjcobram.catholic.edu.au

To make your interview time/s, please follow the attached instructions. Appointments are to be made by 3.30pm on Friday 16th October 2020.

Please Note: Mrs Hodgson's appointments (1/2NM) will be under Mrs McCallum.

If you have any questions or require assistance, please contact Lisa in the office.

Kind Regards,

Lucy Keath
Principal

PARENT/TEACHER INTERVIEW INSTRUCTIONS

1. Log in to your PAM account.

Mobile/Tablet View



Computer View



2. Click on the **Parent Teacher Interview** box.
3. Select student name from drop down menu.

Parent Teacher Interview Booking

Select student...

4. Your child's class teacher (CORE) will appear. Select the day and time. If you wish to make an interview with the specialist teacher, select the teacher's name.
5. Repeat for each child.

If you require assistance, please contact the office.