



*Always faithful to God, ourselves and others in the Spirit of the Mercy Tradition*

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26<sup>th</sup> January 2021

Dear Parents/Guardians,

Welcome to 2021. I hope you and your families have had a lovely Christmas together and enjoyed some fun and relaxation over the summer holidays.

We can't wait to welcome everyone back to school on Thursday. Your teachers have been busy over the past few weeks preparing their learning spaces and are looking forward to welcoming the students back to school. We also can't wait to show off the new buildings.

The excitement of the new school year can be enjoyed by all, whilst continuing to keep everyone at St Joseph's safe and healthy. All visitors to the school are to follow our COVID Safe Plan and the necessary procedures at all times.

Parents may enter the school to drop off/pick up their child/children or visit the office, but the following practices must be followed:

- In the mornings, all children are to enter through the Hay Avenue gate like last year.
- Parents may not enter indoor learning spaces, including classrooms.
- Ensure physical distancing (1.5 metres) at all times.
- Visitors over the age of 12 must wear a face mask when inside or cannot keep 1.5 metres distance from others.
- Practice good hand hygiene.
- Do not come onto the school premises if you or anyone in your family is unwell.
- Avoid interactions in close spaces.
- A maximum of 2 adults per school family may be onsite at any given time.
- Families should limit their time onsite to less than 15 minutes at any given time.
- Visitors must sign in if onsite for more than 15 minutes.
- Safety requirements in the office allow for a maximum of two visitors at any given time.
- If your child is familiar with the school and happy to come in by themselves, we suggest the same drop off procedure they were familiar with in Term 4 2020 be continued.

**Please Note:**

**Change for School Pick Up (END OF THE DAY)**

Students may exit at the end of the day through these options, bus gates in Hay Avenue, Hay Avenue gate and Broadway Street. If you are picking your child up in Hay Avenue, the children will meet near the new entrance and a teacher will escort them to the end of the new concrete path. Like in previous years, 3 children will be allowed to get into the car at once and those cars can drive off and then follow this procedure down the line of cars. There will be no drive through, parents will wait in their cars along Hay Avenue on the school side to collect their children.

Parking during school hours may be in the staff carpark as it is close to the new entrance to the school.

Please feel free to contact the school if you have any further questions.

Yours Faithfully

Lucy Keath  
Principal