St Joseph's Cobram
Application for Enrolment

This is a School which operates with the consent of the Bishop of the Catholic Diocese of Sandhurst and is owned, operated and governed by Catholic Education Sandhurst (CES) Limited, where formation and education are based on the principles of Catholic doctrine, and where the teachers are outstanding in true doctrine and uprightness of life. This application form is part of the CES Limited's Enrolment Framework which is available at **https://www.sjcobram.catholic.edu.au/**.

Office use only	Date received: **Select date**	Birth certificate attached: Yes ☐ No ☐
	Enrolment date: **Select date**	Student/family code:
	Start date: **Select date**	VSN:
	Immunisation history statement attached: Yes ☐ No ☐	Visa information attached (if relevant): Yes ☐ No ☐

DETAILS OF CHILD			
Surname:		Entry year (YYYY):	Entry level/grade:
First name/s:			
Preferred first name:			
Date of birth:	Religion: (include rite)		
Male: ☐	Female: ☐		Other: ☐
Proposed Commencement Date of Enrolment:			

HOME ADDRESS OF CHILD	
Street number and name:	
Suburb:	Postcode:
Home phone:	

PREVIOUS SCHOOL/PRESCHOOL PERMISSION
Name and address of previous school/preschool:

SACRAMENTAL INFORMATION		
Baptism:	Date:	Parish:
Confirmation:	Date:	Parish:
Reconciliation:	Date:	Parish:
Communion:	Date:	Parish:
Current parish:		

NATIONALITY		
Government Requirement	Nationality:	Ethnicity:
In which country was the student born?	Australia ☐	Other – please specify:
Is the student of Aboriginal or Torres Strait Islander origin? (For persons of both Aboriginal and Torres Strait Islander origin, tick 'Yes' for both.)		
No ☐	Yes, Aboriginal ☐	Yes, Torres Strait Islander ☐

IF NOT BORN IN AUSTRALIA, CITIZENSHIP STATUS*	
Please tick the relevant category below and record the visa subclass number as per government requirements: (original documents to be sighted and copies to be retained by the school)	
Australian citizen not born in Australia:	
☐ Australian citizen (Australian passport or naturalisation certificate number/document for travel if country of birth is not Australia)	
Australian passport number:	
Naturalisation certificate number:	
Visa subclass recorded on entry to Australia:	
Date of arrival in Australia:	
Not currently an Australian citizen, please provide further details as appropriate below:	
☐ Permanent resident: (if ticked, record the visa subclass number)	
☐ Temporary resident: (if ticked, record the visa subclass number)	
☐ Other/visitor/overseas student: (if ticked, record the visa subclass number)	
* Please attach visa/ImmiCard/letter of notification and passport photo page.	

IMMUNISATION (please attach an immunisation history statement for your child)	
All vaccines are recorded on the Australian Immunisation Register (AIR). You are required to obtain an immunisation history statement for your child (visit myGov) and provide it to the school with this enrolment form.	Immunisation history statement attached: Yes ☐ No ☐ If no, please provide explanation:
If the student entered Australia on a humanitarian visa, did they receive a refugee health check?	Yes ☐ No ☐

SIBLINGS ATTENDING A SCHOOL/PRESCHOOL			
List all children in your family attending school or preschool (oldest to youngest) – include applicant:			
Name	School/preschool	Year/grade	Date of birth

Disclaimer: Personal information will be held, used and disclosed in accordance with the school's Privacy Collection Notice and Privacy Policy available on its website [insert school web address].

PARENT A/GUARDIAN 1					
Surname:		Title: (e.g. Mr/Mrs/Ms)		First name:	
Address:					
Home phone:		Work phone:		Mobile:	
SMS messaging: (for emergency and reminder purposes)				Yes ☐ No ☐	
Email:					

PARENT B/GUARDIAN 2					
Surname:		Title: (e.g. Mr/Mrs/Ms)		First name:	
Address:					
Home phone:		Work phone:		Mobile:	
SMS messaging: (for emergency and reminder purposes)				Yes ☐ No ☐	
Email:					

FAMILY DETAILS				
Should the Application be accepted and enrolment is completed, who will be responsible for payment of the school fees and levies? *If the school fees are to be divided between parents, please contact the school office.*				
Surname	First name	Address and email	Phone	Relationship to the student

By signing below, the applicant/s acknowledge/s:

- this is a request for the named child to be considered for enrolment in the school according to the school's Enrolment Policy, and that the school's receipt of this application does not mean the school has enrolled this child.

- the school will consider this request and endeavour to communicate the outcome of this consideration two weeks from receiving the application.

- That any initial offer will be provisional, with the applicants to then be required to provide additional information according to government and other requirements, and to agree to the Terms and Conditions of Enrolment.

PARENT/CARER/GUARDIAN SIGNATURE:		**Date**:
PARENT/CARER/GUARDIAN SIGNATURE:		**Date**:

Note: The Victorian Government provides the following guidance regarding admission requirements:

Consent can be provided through the signature of:

- student, if they are over 15 and living independently
- parent as defined in the *Family Law Act 1975*

Note: In the absence of a current court order, each parent of a child who is not 18 has equal parental responsibility.

- both parents for parents who are separated, or a copy of the court order with any impact on the relationship between the family and the school
- an informal carer, with a statutory declaration.

Carers:

- may be a relative or other carer
- have day-to-day care of the student with the student regularly living with them
- may provide any other consent required e.g. excursions.

Notes for an informal carer:

- statutory declarations apply for 12 months
- the wishes of a parent prevail in the event of a dispute between a parent legally responsible for a student and an informal carer.

Note: Secondary students may complete parts of the form and co-sign.